



**MUNICIPALITY OF SOURIS-GLENWOOD**

**BY-LAW NO. 78-2025**



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**MUNICIPALITY  
OF SOURIS-GLENWOOD  
RECREATION AND  
COMMUNITY FACILITY  
FINANCIAL ASSISTANCE  
PROGRAM BY-LAW 78-2025**

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A By-law of the Municipality of Souris-Glenwood to Establish a Financial Assistance Program for Recreation and Community Facilities, to be known as the “Recreation and Community Facility Financial Assistance Program By-law.”

August 26, 2025 – First Reading  
September 23, 2025 – Second and Third Reading

MUNICIPALITY OF SOURIS-GLENWOOD

BY-LAW NO. 78-2025

**1. Table of Contents**

1. AUTHORITY, ENACTMENT AND DEFINITIONS.....2

2. NAME OF BY-LAW .....2

3. PURPOSE.....2

4. FORMS OF ASSISTANCE .....2

5. ELIGIBILITY .....2

6. COUNCIL APPROVAL REQUIRED.....3

7. CONDITIONS OF ASSISTANCE.....3

8. LIMITATIONS.....3

Appendix A – Application for Financial Assistance.....4

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# MUNICIPALITY OF SOURIS-GLENWOOD

## BY-LAW NO. 78-2025

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### BEING A BY-LAW OF THE MUNICIPALITY OF SOURIS-GLENWOOD TO ESTABLISH A FINANCIAL ASSISTANCE PROGRAM FOR RECREATION AND COMMUNITY FACILITIES.

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#### 1. AUTHORITY, ENACTMENT AND DEFINITIONS

**WHEREAS** Section 261.2 of *The Municipal Act, C.C.S.M. c.M225*, provides that a municipality may, by by-law, establish a financial assistance program to provide financial support to persons, organizations, or businesses in accordance with the program;

**AND WHEREAS** the Council of the Municipality of Souris-Glenwood recognizes the importance of recreational and community facilities, including the Souris-Glenwood Golf Course, in contributing to the health, well-being, tourism, and economic vitality of the municipality;

**AND WHEREAS** Council deems it desirable and in the public interest to establish a financial assistance program to support such facilities;

**NOW THEREFORE** THE COUNCIL OF THE MUNICIPALITY OF SOURIS-GLENWOOD IN SESSION ASSEMBLED, ENACTS AS FOLLOWS:

#### 2. NAME OF BY-LAW

The name of this by-law, for citation, is the “Recreation and Community Facility Financial Assistance Program By-law”.

#### 3. PURPOSE

The purpose of this by-law is to authorize the Municipality of Souris-Glenwood to provide financial assistance to eligible recreation and community facilities, including but not limited to the Souris-Glenwood Golf Course, for the purposes of maintaining, improving, or expanding such facilities.

#### 4. FORMS OF ASSISTANCE

Financial assistance may be provided under this program in the following forms:

- a) Grants – one-time or annual contributions.
- b) Loans – repayable funds issued under terms set by Council.
- c) Other incentives – including tax credits, fee waivers, or subsidies, as permitted by law.
- d) Assistance in Kind – the provision of municipal resources, including but not limited to:
  - Use of municipal equipment, materials, or supplies
  - Use of municipal facilities or land;
  - Allocation of municipal staff time or services in support of the project or facility.

#### 5. ELIGIBILITY

Organizations eligible for assistance under this program shall:

- a) Operate a recreation, cultural, or community facility within the Municipality of Souris-Glenwood;
- b) Be a non-profit corporation, community organization, or other body recognized by Council as providing a public benefit;
- c) Submit a written application demonstrating financial need and outlining the proposed use of funds.

# MUNICIPALITY OF SOURIS-GLENWOOD

## BY-LAW NO. 78-2025

### 6. COUNCIL APPROVAL REQUIRED

- a) All financial assistance shall be approved by resolution of Council.
- b) Where assistance is in the form of a loan, the approving resolution must set out:
  - Amount of the loan
  - Purpose of the loan
  - Recipient organization
  - Interest rate (if any)
  - Terms of repayment
  - Source of municipal fund

### 7. CONDITIONS OF ASSISTANCE

Council may impose conditions on any assistance granted under this by-law, including but not limited to:

- a) Use of funds for specified purposes only;
- b) Reporting and accountability requirements;
- c) Security for repayment of loans;
- d) Termination or repayment if conditions are not met.

### 8. LIMITATIONS

Nothing in this by-law authorizes financial assistance for the purpose of reducing or reimbursing municipal or school taxes payable by an organization, as prohibited under Section 258(3) of The Municipal Act.

### 9. REPEAL AND SUPERSESSION

This by-law replaces and supersedes any prior by-law, policy, or resolution of the Municipality of Souris-Glenwood relating to the provision of financial assistance, grants, or loans to community organizations or groups.

**DONE AND PASSED** as a By-law of the Municipality of Souris-Glenwood by the Council thereof duly assembled at the Municipality of Souris-Glenwood, in the Province of Manitoba this 23<sup>rd</sup> day of September 2025 A.D.

MUNICIPALITY OF SOURIS-GLENWOOD

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
INTERIM CHIEF ADMINISTRATIVE OFFICER

Given First Reading this 26<sup>th</sup> day of August A.D.

Given Second Reading this 23<sup>rd</sup> day of September 2025 A.D.

Given Third Reading this this 23<sup>rd</sup> day of September 2025 A.D.

MUNICIPALITY OF SOURIS-GLENWOOD

BY-LAW NO. 78-2025

Appendix A – Application for Financial Assistance

Municipality of Souris-Glenwood  
Recreation and Community Facility Financial Assistance Program

Section 1 – Applicant Information

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Name of Organization: \_\_\_\_\_ Business #/CRA #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person & Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Type of Organization (check one):

- Non-profit Corporation
- Community Club / Association
- Other (please specify): \_\_\_\_\_

Section 2 – Facility Information

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Name of Facility: \_\_\_\_\_

Location/Address of Facility: \_\_\_\_\_

Type of Facility (e.g., golf course, arena, hall, park): \_\_\_\_\_

Ownership of Facility:  Organization-owned  Leased  Other: \_\_\_\_\_

MUNICIPALITY OF SOURIS-GLENWOOD

BY-LAW NO. 78-2025

Section 3 – Assistance Requested

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Form of Assistance (check all that apply):

Grant

Loan

Other (e.g., fee waiver, tax credit): \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

Purpose of Funds:

If Loan Requested:

Proposed Repayment Term (years/months): \_\_\_\_\_

Proposed Security/Guarantee (if any): \_\_\_\_\_

Section 4 – Financial Information

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Total Project Cost (if applicable): \$ \_\_\_\_\_

Other Sources of Funding (list amounts & sources):

Organization's Annual Operating Budget (most recent year): \$ \_\_\_\_\_

Please attach:

Most recent financial statements (audited or reviewed if available)

Current budget for operations and/or project

MUNICIPALITY OF SOURIS-GLENWOOD

BY-LAW NO. 78-2025

Section 5 – Community Benefits

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Describe how the requested assistance will benefit the community:

Approximate number of users/participants served annually: \_\_\_\_\_

Does your organization provide programs accessible to all residents?

Yes  No (please explain): \_\_\_\_\_

Section 6 – Declaration

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On behalf of the above-named organization, I hereby declare that the information provided is true and accurate to the best of my knowledge, and I acknowledge that Council may impose conditions on any financial assistance granted.

Signature of Authorized Officer: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorized Officer: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Date: \_\_\_\_\_

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