

Municipality of Souris-Glenwood
REGULAR COUNCIL MEETING - MINUTES
Tuesday, January 9th, 2024

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, January 9th, 2024, at 8:00 a.m.

Members Present: Mayor Duane Davison, Councillors Bruce Apperley, Donald Brown, Blake Denbow, Kim Eissner, Darcy Gerow, Todd Walker
CAO Charlotte Parham, CFO Pamela Pannagl

Access TV: Present

1. Call to Order

2. Adoption of the Agenda

Resolution No. 2024-001

Moved by Councillor B. Apperley: Seconded by Councillor D. Brown

BE IT RESOLVED that the agenda be adopted as presented.

CARRIED

3. Adoption of the Minutes

3.1. Regular Meeting – December 12th, 2023

Resolution No. 2024-002

Moved by Councillor B. Denbow: Seconded by Councillor B. Apperley

BE IT RESOLVED that the minutes of the Regular Meeting of Council held December 12th, 2023, be adopted as amended, (spelling error Resolution 2023-318 should read “B.” Apperley).

CARRIED

4. Matters Arising from the Minutes

5. Hearings

5.1 8:45 a.m. Variation Order 2024-01 – SW¼ 02-08-20W

Resolution No. 2024-003

Moved by Councillor D. Brown: Seconded by Councillor T. Walker

BE IT RESOLVED that the regular meeting of Council be recessed, and Council do now hold a public hearing to deal with the Variation Order Application No. 2024-01 and Conditional Use Order Application for SW¼ 02-08-20W – Norman & Ruth Anderson & Sons Farms Ltd.

CARRIED

Public Hearing for SW¼ 02-08-20W

Current zoning of property “AG” Agricultural Zone

Souris-Glenwood Zoning By-Law No. 38-2021 –

Non-Family Dwelling within “AG” Zone

(a) *Non-farm dwelling Table 3.2 Conditional Uses: Non-farm Dwelling (n) ...a single non-farm dwelling site shall be allowed as a permitted accessory use in all agricultural zones.*

Maximum Site Size with “AG” Zone

(b) *Maximum Site Size Table 3.2. (g) The maximum site area shall be 10 acres, unless physical features of the site, such as natural drains, shelterbelts, etc. indicate that a slightly larger site would be appropriate.*

As requirement of Subdivision File No. 4449-23-8534

No one attended the hearing. No written submissions “for or against” were received. Notification was given as required by *The Planning Act*, of the Hearing and of their right to make representation.

Resolution No. 2024-004

Moved by Councillor D. Brown: Seconded by Councillor T. Walker

BE IT RESOLVED that the public hearing regarding Variation Application No. 2024-01 and Conditional Use Application No. 2024-01 closes at 8:52 a.m. and Council resume the regular meeting.

CARRIED

6. Delegations

6.1. Central Assiniboine Watershed District – Neil Zalluski

Mr. Neil Zalluski, Manager of the Central Assiniboine Watershed District attended the meeting to make presentation on projects the Watershed District has assisted with in the past year and explained various programs that are available to municipalities and landowners with the District.

7. Finance

7.1 Approval of Accounts to December 31st, 2023

Resolution No. 2024-005

Moved by Councillor K. Eissner: Seconded by Councillor D. Brown

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approve for payment list of accounts:

- a. to December 31st, 2023, 2024 represented by Cheque Nos.

100011158 to 100011299	\$ 551,801.42:
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- b. Payroll Deposits Dec 14th, 23rd, & 29th, 2023

	\$ 82,700.38.
	for a total of \$ 634,501.80.

CARRIED

7.2. Financial Statement – November 30th, 2023

Resolution No. 2024-006

Moved by Councillor B. Denbow: Seconded by Councillor D. Brown

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood accept the Financial Statement as of November 30th, 2023, as circulated.

CARRIED

8. Correspondence

8.1. AMM – *information*:

8.1.1. News Bulletin – December 22nd, 2023 & January 5th, 2024

8.2. MMSM – Multi-Material Stewardship Manitoba Funding

8.3. Minister of Environment and Climate Change – WRRSP Funding

8.4. Manitoba Environment and Climate Change – Water Use Licence

A letter was received that Water Use Licence is no longer required for municipal Agricultural Use Wells within the Municipality as water use is under 25,000 litres per day.

9. Building/Development Permits

9.1. Subdivision Application

9.2. Building/Development Permit

9.2.1 Development Permit – SE ¼ 23-08-20W Farm Shop

Resolution No. 2024-007

Moved by Councillor B. Apperley: Seconded by Councillor D. Brown

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood approves the following development permit as recommended by the Building Inspector:

01-2024 – SE ¼ 23-08-20W – Farm Shop

CARRIED



9.3. Variation/Conditional Use Order

9.3.1. Variation Order 2023-05 - 39 Crescent Ave West

Resolution No. 2024-008

Moved by Councillor D. Brown: Seconded by Councillor K. Eissner

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorizes the approval of the application of Maria Garcia

- Variation Application Order No. 2023-05

To reduce the required minimum side yard from 3 (three) feet to 0 (zero) feet , including roof overhang, in a “CC” Commercial Central Zone for the construction of storage garage

Location: Lot 25-26 Block 5 Plan 17 – 39 Crescent Avenue West

CARRIED

Resolution No. 2024-009

Moved by Councillor B. Apperley: Seconded by Councillor D. Brown

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorizes the approval of the application of Maria Garcia

- Variation Application Order No. 2023-05

To reduce the required minimum rear yard from 10(ten) feet to 0 (zero) feet in a “CC” Commercial Central zone for the construction of storage garage

Location: Lot 25-26 Block 5 Plan 17 – 39 Crescent Avenue West

DEFEATED

9.3.2. Variation Order 2024-01 SW ¼ 02-08-20W

Resolution No. 2024-010

Moved by Councillor D. Brown: Seconded by Councillor T. Walker

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorizes the approval of the application of

Norman & Ruth Anderson & Sons Farms Ltd

- Variation Application Order No. 2024-01

To increase maximum site size from 10-acre parcel to 13.1-acre parcel in an “AG” Agriculture Zone

To allow: for the subdivision of a 13.1-acre parcel containing existing yard site including residence and outbuildings leaving the residual parcel of 143.83 acre of agricultural land as per Subdivision File No. 4449-23-8534

CARRIED

9.3.3. Conditional Use Order 2024-01 SW ¼ 02-08-20W

Resolution No. 2024-011

Moved by Councillor D. Gerow: Seconded by Councillor B. Denbow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorizes the approval of the application of

Norman & Ruth Anderson & Sons Farms Ltd

- Conditional Use Application Order No. 2024-01

To allow for the location of single-family non-farm dwellings within an “AG” Agricultural Zone for the subdivision of a 13.1-acre parcel containing existing yard site including residence and outbuildings as per Subdivision File No. 4449-23-8534

CARRIED

10. By-Laws

11. In-Camera

12. General Business

12.1 Policies

12.2 Reports

12.2.1. Public Works

Operations Manager, Dave Dobson, provided a Public Works Department report.

Resolution No. 2024-012

Moved by Councillor D. Brown: Seconded by Councillor B. Denbow

BE IT RESOLVED that Council accept the Public Works Report as of January 9th, 2024, as presented.

CARRIED

12.2.1.2. Drainage Application – N½ 23-07-20W

Resolution No. 2024-013

Moved by Councillor D. Brown: Seconded by Councillor K. Eissner

BE IT RESOLVED that the Municipality of Souris-Glenwood approve the request by Precision Land Solutions on behalf of David Kohut for proposed drainage works for the installation of tile drainage at the following location:

a. N½ 23 – 07 – 20W

subject to the approval of an Application for License to construct Water Control Works from Manitoba Conservation and Climate.

FURTHER BE IT RESOLVED that all drainage activities must fall under the guidelines as set out by Manitoba Conservation and Climate and that a copy of the approved License must be received by Municipality of Souris-Glenwood.

CARRIED

12.2.1.3. Pier Solutions – Bridge Maintenance Proposal

Resolution No. 2024-014

Moved by Councillor D. Gerow: Seconded by Councillor T. Walker

BE IT RESOLVED that Council accept the proposal from Pier Solutions for bridge inspections and maintenance recommendation, and a preliminary design review for the upgrade of structures.

CARRIED

12.2.2 Councillor Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Minister Meetings
- Capital Projects

12.2.2.1. Burns Maendel Report – Community Hall

Resolution No. 2024-015

Moved by Councillor K. Eissner: Seconded by Councillor D. Gerow

WHEREAS the Council for the Municipality of Souris-Glenwood has received a Cursory Building Condition Assessment report prepared by Burns Maendel Consulting Engineers Ltd. for the Souris-Glenwood Community Hall;

BE IT RESOLVED following review of the report that Council recommends that an Open House be held to present and discuss the replacement of the existing Community Hall with a new structure.

CARRIED

12.2.3 CAO Report

12.2.3.1. Manitoba Water Services Board – Agreement Amendment

Resolution No. 2024-016

Moved by Councillor D. Brown: Seconded by Councillor T. Walker

WHEREAS the Municipality of Souris-Glenwood approved financial assistance under the Manitoba Restart Program by the Manitoba Water Services Board (MWSB) dated September 10th, 2020 for funding in the amount of \$1,000,000.00 50% cost share;

BE IT RESOLVED the Municipality of Souris-Glenwood approve the adjusted project scope and estimated costs.

CARRIED

12.2.3.2. Assessment Services – 2024 Tax Impact & Board of Revision dates

2024 Tax Impact Meeting – May 24, 2024

2024 Board of Revision – November 13th, 2024

13. Unfinished Business

14. Notice of Motion

15. Adjournment

Resolution No. 2024-017

Moved by Councillor D. Brown: Seconded by Councillor D. Gerow

BE IT RESOLVED that the regular meeting of Council is now adjourned at 11:10 a.m. to meet again Tuesday, January 23rd, 2024, at 8:00 a.m.

CARRIED

Mayor Duane Davison

CAO Charlotte Parham