

Municipality of Souris-Glenwood
REGULAR COUNCIL MEETING - MINUTES
Tuesday, March 12th, 2024

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, March 12th, 2024, at 8:00 a.m.

Members Present: Mayor Duane Davison Councillors Bruce Apperley Donald Brown, Blake Denbow, Kim Eissner, and Darcy Gerow, Todd Walker
CAO Charlotte Parham, CFO Pam Pannagl

Access TV: Present

1. Call to Order

2. Adoption of the Agenda

Resolution No. 2024-062

Moved by Councillor B. Apperley: Seconded by Councillor B. Denbow

BE IT RESOLVED that the agenda be adopted as presented.

CARRIED

3. Adoption of the Minutes

3.1. Regular Meeting – February 27th, 2024

Resolution No. 2024-063

Moved by Councillor D. Brown: Seconded by Councillor K. Eissner

BE IT RESOLVED that the minutes of the Regular Meeting of Council held February 27th, 2024, be adopted as circulated.

CARRIED

4. Matters Arising from the Minutes

5. Hearings

6. Delegations

6.1. Pier Solutions

Representatives, Josef Reich, and Kyle Andrusiek attended the meeting to make presentation on the Plum Creek Bridges located on Road 124W and Road 129W inspections and proposed upgrades. Maintenance and repair options were provided for Council's review.

7. Finance

7.1. Approval of Accounts to March 12th, 2024

Resolution No. 2024-064

Moved by Councillor B. Apperley: Seconded by Councillor T. Walker

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approve for payment list of accounts:

- a. to March 12th, 2024, represented by Cheque Nos.
100011488 to 100011545 \$ 427,426.68:
- b. Payroll Deposits February 28th & March 8th, 2024 \$ 40,415.59;
for a total of \$ 467,842.27.

CARRIED

Note: Councillor D. Gerow entered the meeting.

7.2. Draft December 31st, 2023, Financial Report

Resolution No. 2024-065

Moved by Councillor T. Walker: Seconded by Councillor K. Eissner

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood accept the draft Financial Statement as of December 31st, 2023, as presented.

CARRIED

8. Correspondence

8.1. AMM – *information*:

8.1.1. News Bulletin – March 1st, 2024

8.1.2. Western Director’s Update

8.1.3. Events:

8.1.3.1. Spring Convention – Agenda

8.1.4. Member Advisory – June District Meeting Resolutions

8.2. Manitoba Good Roads Banquet

9. Building/Development Permits

9.1. Subdivision Application

9.2. Building/Development Permit

9.3. Variation/Conditional Use Order

10. By-Laws

11. In-Camera

11.1. Resolution to move in-camera

Resolution No. 2024-066

Moved by Councillor K. Eissner: Seconded by Councillor B. Denbow

WHEREAS Section 152(3) of The Municipal Act authorizes a council to close a meeting to the public;

THEREFORE, BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood be hereby authorized to move in-camera to discuss items:

1. a matter that is in its preliminary stages;
2. the conduct of anticipated legal proceedings;

AND FURTHER BE IT RESOLVED that all matters discussed in camera be kept in confidence until such matters are discussed in an open council meeting.

CARRIED

11.2. Adjourn in-camera

Resolution No. 2024-067

Moved by Councillor B. Denbow: Seconded by Councillor T. Walker

BE IT RESOLVED that the In-Camera committee meeting closes, and Council reconvene the regular meeting.

CARRIED

11.3. Resolution from In-Camera Session – Road Closure Request

Resolution No. 2024-068

Moved by Councillor B. Apperley: Seconded by Councillor T. Walker

WHEREAS Council has received a request from property owner James William Kohut of E½ 27 – 07 – 21W and 26 – 07- 21W and Desc of SW 35 – 07 -21W (7.64AC) to close Road 122W between Road 40N and Road 41N.

THEREFORE BE IT RESOLVED that the CAO be authorized and directed to proceed with the preparation of a Road Closure Bylaw and land sale for the above Public Road Allowance.

AND FURTHER BE IT RESOLVED that all costs incurred in relation to the above Road Closure will be the responsibility of the property owner.

CARRIED

12. General Business

12.1 Policies

12.2 Reports

12.2.1. Public Works

The Public Works Department report was circulated to Council and reviewed.

Resolution No. 2024-069

Moved by Councillor B. Denbow: Seconded by Councillor D. Brown

BE IT RESOLVED that Council accept the Public Works Report as of March 12th, 2024, as presented.

CARRIED

Resolution No. 2024-070

Moved by Councillor D. Brown: Seconded by Councillor K. Eissner

BE IT RESOLVED that the Municipality of Souris-Glenwood approve the request by Precision Land Solutions on behalf of Dan Lovatt for proposed drainage works for the installation of tile drainage at the following location:

S½ 34 – 08 – 20W

Including permission to open cut Road 116W following the location of existing culverts; subject to the approval of an Application for License to construct Water Control Works from Manitoba Conservation and Climate.

FURTHER BE IT RESOLVED that all drainage activities must fall under the guidelines as set out by Manitoba Conservation and Climate and that a copy of approved License must be received by Municipality of Souris-Glenwood

CARRIED

12.2.2 Councillor Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Western Caucus
- Souris-Glenwood Airport
- Souris-Glenwood Foundation
- Watershed District
- Meetings with Ministers
- Medical Professional Recruitment Committee

Resolution No. 2024-071

Moved by Councillor K. Eissner: Seconded by Councillor D. Brown

BE IT RESOLVED that Council assist the Medical Professional Recruitment Committee by providing transportation, the supply of a Handi-transit van and driver, for newly appointed Physiotherapist and family from Winnipeg Airport to Souris.

CARRIED

12.2.2.1 Resolution to move in-camera

Resolution No. 2024-072

Moved by Councillor B. Denbow: Seconded by Councillor K. Eissner

WHEREAS Section 152(3) of The Municipal Act authorizes a council to close a meeting to the public;

THEREFORE, BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood be hereby authorized to move in-camera to discuss items:

1. an employee matter
2. a matter that is in its preliminary stages;

AND FURTHER BE IT RESOLVED that all matters discussed in camera be kept in confidence until such matters are discussed in an open council meeting.

CARRIED

12.2.2.2. Adjourn in-camera

Resolution No. 2024-073

Moved by Councillor D. Brown: Seconded by Councillor T. Walker

BE IT RESOLVED that the In-Camera committee meeting closes, and Council reconvene the regular meeting.

CARRIED

Note: Councillors B. Denbow and D. Gerow excused from the meeting

12.2.3 CAO Report

12.2.3.1. Tax Sale Date

Resolution No. 2024-074

Moved by Councillor K. Eissner: Seconded by Councillor T. Walker

WHEREAS Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

BE IT RESOLVED THAT the Designated Year for which properties in arrears be offered for sale by auction, be 2023 (meaning all properties with outstanding taxes from the year 2022 or prior); and

BE IT FURTHER RESOLVED THAT in accordance with s. 363 (1) of the Municipal Act, “costs” shall be the actual costs incurred by the municipality for each parcel listed for the tax sale plus an administration fee of \$50.00 per roll as set forth in Manitoba Regulation 50/97.

AND FURTHER BE IT RESOLVED that the Tax Sale date is set for October 21st, 2024, at 10:00 a.m.

CARRIED

13. Unfinished Business

14. Notice of Motion

15. Adjournment

Resolution No. 2024-075

Moved by Councillor K. Eissner: Seconded by Councillor D. Brown

BE IT RESOLVED that the regular meeting of Council is now adjourned at 1:45 p.m. to meet again Tuesday, March 26th, 2024, at 8:00 a.m.

CARRIED

Mayor Duane Davison

CAO Charlotte Parham