

Municipality of Souris-Glenwood
REGULAR COUNCIL MEETING - MINUTES
Tuesday, March 26th, 2024

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, March 26th, 2024, at 8:00 a.m.

Members Present: Mayor Duane Davison Councillors Bruce Apperley Donald Brown, Kim Eissner, and Darcy Gerow, Todd Walker
CAO Charlotte Parham, CFO Pam Pannagl
Regrets: Councillor Blake Denbow

Access TV: Present

1. Call to Order

2. Adoption of the Agenda

Resolution No. 2024-076

Moved by Councillor B. Apperley: Seconded by Councillor D. Brown

BE IT RESOLVED that the agenda be adopted as presented.

CARRIED

3. Adoption of the Minutes

3.1. Regular Meeting – March 12th, 2024

Resolution No. 2024-077

Moved by Councillor K. Eissner: Seconded by Councillor T. Walker

BE RESOLVED that the minutes of the Regular Meeting of Council held March 12th, 2024, be adopted as circulated.

CARRIED

Note: Councillor D. Gerow entered the meeting.

4. Matters Arising from the Minutes

5. Hearings

6. Delegations

6.1. Burns Maendel – Crescent Ave W. - Cancelled

6.2. MuniSoft – Software Presentation

Mikael Nagel, representative from MuniSoft, attended the meeting to make presentation on the Municipal Software program.

6.3. Blue Hills RCMP – Quarterly Update

Staff Sgt Clint Wikander and Cpl Brian Woytkiw of the Blue Hills Detachment of the RCMP attended the meeting to update Council on various items within the Souris-Glenwood area of the Detachment.

Resolution No. 2024-078

Moved by Councillor D. Brown: Seconded by Councillor Eissner

WHEREAS Section 152(3) of The Municipal Act authorizes a council to close a meeting to the public;

THEREFORE, BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood be hereby authorized to move in-camera to discuss items:

1. the conduct of anticipated legal proceedings;

AND FURTHER BE IT RESOLVED that all matters discussed in camera be kept in confidence until such matters are discussed in an open council meeting.

CARRIED

Adjourn in-camera

Resolution No. 2024-079

Moved by Councillor T. Walker: Seconded by Councillor K. Eissner

BE IT RESOLVED that the In-Camera committee meeting closes, and Council reconvene the regular meeting.

CARRIED

7. Finance

7.1. Approval of Accounts to March 26th, 2024

Resolution No. 2024-080

Moved by Councillor B. Apperley: Seconded by Councillor D. Brown

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approve for payment list of accounts:

- a. to March 26th, 2024, represented by Cheque Nos.
100011546 to 100011603 \$ 1,143,329.38;
- b. Payroll Deposits March 15th & 22nd, 2024 \$ 42,229.52;
for a total of \$ 1,185,558.90.

CARRIED

7.2. Department of Parks & Recreation – 2024 Proposed Budget

Resolution No. 2024-081

Moved by Councillor D. Gerow: Seconded by Councillor D. Brown

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood accept the 2024 Proposed Budget for the Department of Parks & Recreation as presented.

CARRIED

8. Correspondence

8.1. AMM – *information*:

8.1.1. News Bulletin – March 15th, 2024

8.2. CPRA Green Jobs Initiative – Funding Agreement – Approval of \$5,062.00 for Summer Tree Maintenance Program – student labourer funding

9. Development – none

10. By-Laws

10.1 By-law No. 60-2024 – Council Indemnity

Resolution No. 2024-082

Moved by Councillor K. Eissner: Seconded by Councillor D. Gerow

BE IT RESOLVED that By-law No. 60-2024, being a by-law to set the remuneration for members of Council for the Municipality of Souris-Glenwood, be given 1st reading.

CARRIED

11. In-Camera

11. Resolution from In-Camera Session

Resolution No. 2024-083

Moved by Councillor T. Walker: Seconded by Councillor K. Eissner

WHEREAS the Council of the Municipality of Souris-Glenwood met on this date in camera to discuss Confidential Legal Recommendation #1;

AND WHEREAS pursuant to the Municipal Act, Council must only consider and pass resolutions in open session;

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood has received Confidential Legal Recommendation #1 and hereby approves and adopts Confidential Legal Recommendation #1 in its entirety.

CARRIED

12. General Business

12.1 Policies

12.1.1. Municipal Asset Management Policy

Resolution No. 2024-084

Moved by Councillor B. Apperley: Seconded by Councillor D. Gerow

BE IT RESOLVED that the Asset Management Policy be adopted as presented.

CARRIED

12.1.2. Council Indemnity Policy

Resolution No. 2024-085

Moved by Councillor T. Walker: Seconded by Councillor B. Apperley

BE IT RESOLVED that the Council Indemnity Policy be adopted as presented.

CARRIED

12.2 Reports

12.2.1. Public Works

The Public Works Department report was circulated to Council and reviewed.

Resolution No. 2024-086

Moved by Councillor D. Brown: Seconded by Councillor D. Gerow

BE IT RESOLVED that Council accept the Public Works Report as of March 26th, 2024, as circulated and presented.

CARRIED

Resolution No. 2024-087

Moved by Councillor D. Brown: Seconded by Councillor K. Eissner

BE IT RESOLVED that the Municipality of Souris-Glenwood approve the request by Precision Land Solutions on behalf of David Kohut for proposed drainage works for the clean out of natural waterway at the following location:

23 – 07 – 20W

subject to the approval of an Application for License to construct Water Control Works from Manitoba Conservation and Climate.

FURTHER BE IT RESOLVED that all drainage activities must fall under the guidelines as set out by Manitoba Conservation and Climate and that a copy of approved License must be received by Municipality of Souris-Glenwood

CARRIED

Resolution No. 2024-088

Moved by Councillor T. Walker: Seconded by Councillor D. Brown

WHEREAS the Municipality of Souris-Glenwood Procedure By-law No. 59-2023 states that Council shall observe a curfew of 12:00 p.m. for the last agenda item to be discussed;

BE IT RESOLVED that Council agreed to extend the time of adjournment by one half hour to complete the March 26th, 2024, agenda items.

CARRIED

12.2.2 Councillor Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Department of Parks & Recreation

12.2.3 CAO Report

Resolution No. 2024-089

Moved by Councillor K. Eissner: Seconded by Councillor D. Brown

BE IT RESOLVED that Council accept the CAO Report as of March 26th, 2024, as circulated.

CARRIED

12.2.3.1. Hiring Staff

Resolution No. 2024-090

Moved by Councillor B. Apperley: Seconded by Councillor D. Brown

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize the hiring of staff as per recommendations of the Personnel Committee as attached.

CARRIED

13. Unfinished Business

13.1 Transfer Site Hours

Resolution No. 2024-091

Moved by Councillor K. Eissner: Seconded by Councillor D. Brown

BE IT RESOLVED that Council approves the Souris-Glenwood Transfer Site hours be as follows:

| | | | | |
|-----------|-------|-------------------------|-------|----------------------------------------------------|
| Monday | _____ | Closed | _____ | |
| Tuesday | _____ | Closed | _____ | |
| Wednesday | _____ | 11:00 a.m. to 5:00 p.m. | _____ | |
| Thursday | _____ | 11:00 a.m. to 5:00 p.m. | _____ | October 1 st – March 31 st |
| | _____ | 2:00 p.m. to 8:00 p.m. | _____ | April 1 st – September 30 th |
| Friday | _____ | 11:00 a.m. to 5:00 p.m. | _____ | |
| Saturday | _____ | 11:00 a.m. to 5:00 p.m. | _____ | |
| Sunday | _____ | 11:00 a.m. to 5:00 p.m. | _____ | |

CARRIED

14. Notice of Motion

15. Adjournment

Resolution No. 2024-092

Moved by Councillor D. Brown: Seconded by Councillor T. Walker

BE IT RESOLVED that the regular meeting of Council is now adjourned at 12:41 p.m. to meet again Tuesday, April 23rd, 2024, at 8:00 a.m.

CARRIED

Mayor Duane Davison

CAO Charlotte Parham

