Municipality of Souris-Glenwood

REGULAR COUNCIL MEETING - MINUTES Tuesday, May 28th, 2024

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, May 28th, 2024, at 8:00 a.m.

Members Present: Mayor Duane Davison Councillors Bruce Apperley, Donald Brown, Blake Denbow, Kim Eissner, and Darcy Gerow, Todd Walker CAO Charlotte Parham, CFO Pam Pannagl, Operations Manager(acting) Brent Fallis

Access TV: Present

1. Call to Order

2. Adoption of the Agenda

Resolution No. 2024-151

Moved by Councillor B. Denbow: Seconded by Councillor T. Walker **BE IT RESOLVED** that the agenda be adopted as presented.

CARRIED

3. Adoption of the Minutes

3.1. Regular Meeting - May 14th, 2024

Resolution No. 2024-152

Moved by Councillor D. Brown: Seconded by Councillor K. Eissner **BE RESOLVED** that the minutes of the Regular Meeting of Council held May 14th, 2024, be adopted as circulated.

CARRIED

4. Matters Arising from the Minutes

5. Hearings

6. Delegations

6.1. Lyle Brown - Road Allowance Tree Planting

Ratepayer Mr. Lyle Brown attended the meeting to discuss the planting of shelterbelt trees on road allowance of Road 43N east of Road 118W. Trees have been ordered through the Tree Canada Program. Mr. Brown will plant and maintain the trees. Municipal staff will assist with the staking of the location requested for planting and Council will provide approval.

6.2. Manitoba Assessment – 2025 Tax Impact

Ms. Farrah Anderson, District Supervisor, Manitoba Assessment to provide Council with a review of the Impact of Reassessment 2025. Taxable Assessment increase for the Municipality of Souris-Glenwood is 13%. Assessments for 2025 are based on market values from 2023.

7. Finance

7.1. Approval of Accounts to May 28th, 2024

Resolution No. 2024-153

Moved by Councillor B. Apperley: Seconded by Councillor D. Brown

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approve for payment list of accounts:

a.	to May 28 th ,	2024, represented by Cheque Nos.
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100011771 to 100011822		\$ 132,593.97;
b. Payroll Deposits May 17th, 2024		\$ 42,850.50;
	for a total of	\$ 175,444,47.

CARRIED

Note: Councillor Walker excused from meeting

7.2. April 2024 Financial Statements

Resolution No. 2024-154

Moved by Councillor D. Brown: Seconded by Councillor B. Denbow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood accept the Financial Statements of April 30th, 2024, as circulated.

CARRIED

7.3. CFO Report

Resolution No. 2024-155

Moved by Councillor B. Denbow: Seconded by Councillor K. Eissner

BE IT RESOLVED that the Council accept the CFO report as circulated.

CARRIED

8. Correspondence

8.1. AMM – *information*:

8.1.1. News Bulletin - May 24th, 2024

8.1.2. June District Meeting Reminder

8.2. Minister of Transportation & Infrastructure – Airport Funding

Resolution No. 2024-156

Moved by Councillor K. Eissner: Seconded by Councillor B. Apperley

BE IT RESOLVED that the correspondence reviewed be received as information. **CARRIED**

9. Development - none

10. By-Laws

11. In-Camera

Resolution No. 2024-157

Moved by Councillor B. Denbow: Seconded by Councillor B. Apperley

WHEREAS Section 152(3) of The Municipal Act authorizes a council to close a meeting to the public;

THEREFORE, BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood be hereby authorized to move in-camera to discuss items:

1. an employee matter;

AND FURTHER BE IT RESOLVED that all matters discussed in

camera be kept in confidence until such matters are discussed in an open council meeting. **CARRIED**

Adjourn in-camera

Resolution No. 2024-158

Moved by Councillor D. Gerow: Seconded by Councillor B. Denbow

BE IT RESOLVED that the In-Camera committee meeting closes, and Council reconvene the regular meeting.

CARRIED

12. General Business

12.1 Policies

12.2 Reports

12.2.1. Public Works

The Public Works Department report was circulated to Council and reviewed.

Resolution No. 2024-159

Moved by Councillor K. Eissner: Seconded by Councillor D. Brown

BE IT RESOLVED that Council accept the Public Works Report as of May 28th, 2024, as presented.

CARRIED

Page 2 of 3

12.2.1.1. 2024 Paving Project

Resolution No. 2024-160

Moved by Councillor K. Eissner: Seconded by Councillor D. Brown

BE IT RESOLVED that Council accept the quote of Zenith Paving for the 3rd Street S. paving project in the amount of \$167,254.00 plus G.S.T.

CARRIED

12.2.1.2. Lansdowne Street N Drainage Project

Resolution No. 2024-161

Moved by Councillor D. Brown: Seconded by Councillor D. Gerow

BE IT RESOLVED that Council accept the RFP of Precision Land Solutions for the Lansdowne Street North Drainage Project in the amount of \$37,125.79 (plus G.S.T.).

CARRIED

12.2.2 Councillor Reports

Council members reported written reports as attached. Verbal reports on the following were provided by Council on the following:

- Department of Parks & Recreation
- Souris Vet Board

Resolution No. 2024-162

Moved by Councillor K. Eissner: Seconded by Councillor B. Denbow **BE IT RESOLVED** that Council accept Councillor reports as circulated. **CARRIED**

12.2.3 CAO Report

Resolution No. 2024-163 Moved by Councillor D. Brown: Seconded by Councillor K. Eissner BE IT RESOLVED that Council accept the CAO Report as circulated. CARRIED

CARRIED

12.2.3.1. Staff Hiring

Resolution No. 2024-164

Moved by Councillor B. Apperley: Seconded by Councillor B. Denbow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize the hiring of staff and salary adjustments as per recommendations of the Personnel Committee as attached.

CARRIED

13. Unfinished Business

14. Notice of Motion

15. Adjournment

Resolution No. 2024-165

Moved by Councillor D. Brown: Seconded by Councillor D. Gerow

BE IT RESOLVED that the regular meeting of Council is now adjourned at 11:35 a.m. to meet again Tuesday, June 11th, 2024, at 8:00 a.m.

CARRIED

Mayor Duane Davison

CAO Charlotte Parham

Page 3 of 3